



\*FLAG has been optimized to work with Google Chrome, Safari, and Mozilla Firefox.

## HOW TO SUBMIT AN ETA-9142A APPLICATION IN FLAG.DOL.GOV

1. Ensure that you have created an account using Login.gov. Please use your Login.gov credentials to access <https://flag.dol.gov>.
2. Once logged in, the “New Application” tab will automatically launch. The “New Application” tab is used to begin the application process.

FOREIGN LABOR APPLICATION GATEWAY

HELP

New Application

Cases

Profiles

My Network

### Choose Application Type

Create and file applications.

<p>Form ETA-9141C</p> <p><b>CW-1 Prevailing Wage</b></p> <p>File an application for a Prevailing Wage Determination to be used for a CW-1 Temporary Labor Certification.</p> <p>Create New</p>	<p>Form ETA-9142C</p> <p><b>CW-1 Labor Certification</b></p> <p>File a CW-1 application for Temporary Labor Certification with the Chicago National Processing Center.</p> <p>Create New</p>	<p>Form ETA-9141</p> <p><b>H-2B   H-1B   PERM Prevailing Wage</b></p> <p>File an application for a Prevailing Wage Determination.</p> <p>Create New</p>	<p>Form ETA-9142B</p> <p><b>H-2B Labor Certification</b></p> <p>File an application for a H-2B Temporary Labor Certification.</p> <p>Create New</p>
<p>Form ETA-790 / Form ETA-790A</p> <p><b>H-2A Agricultural Clearance Order</b></p> <p>File an application for a H-2A Agricultural Clearance Order.</p> <p>Create New</p>	<p>Form ETA-9142A</p> <p><b>H-2A Temporary Employment Certification</b></p> <p>File an application for a H-2A Temporary Employment Certification.</p> <p>Create New</p>	<p>Form ETA Form-9035 and 9035E</p> <p><b>H-1B Labor Condition Application (LCA)</b></p> <p>File a labor condition application for nonimmigrant workers.</p> <p>Create New</p>	<p>More forms will be available to file through FLAG soon.</p>

3. Select “Create New” under “H-2A Temporary Employment Certification” to begin filling out an ETA-9142A application.

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### Choose Application Type

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<p>Form ETA-790 / Form ETA-790A</p> <p><b>H-2A Agricultural Clearance Order</b></p> <p>File an application for a H-2A Agricultural Clearance Order.</p> <p>Create New</p>	<p>Form ETA-9142A</p> <p><b>H-2A Temporary Employment Certification</b></p> <p>File an application for a H-2A Temporary Employment Certification.</p> <p>Create New</p>	<p>Form ETA Form-9035 and 9035E</p> <p><b>H-1B Labor Condition Application (LCA)</b></p> <p>File a labor condition application for nonimmigrant workers.</p> <p>Create New</p>	<p>More forms will be available to file through FLAG soon.</p>



- Under “Preliminary Questions,” complete the required fields. If this is an emergency filing situation, click “Yes.” Otherwise, click “No.”

Form ETA-9142A  
H-2A Application for Temporary  
Employment Certification

**Preliminary Questions**

A.5. Is this application being filed with a request to waive the regulatory time period due to an emergency situation, as defined by 20 CFR 655.134? ⓘ

☐ Yes  
☐ No

E.3. Locate the completed job order (Form ETA-790/790A) satisfying the requirements at 20 CFR 653, subpart F, and 20 CFR 655.122 below. \* ⓘ

**Job Order Lookup**

**Save & Quit** **Continue**

- Select the “Job Order Lookup” button to locate your submitted job order (ETA-790/790A).

Form ETA-9142A  
H-2A Application for Temporary  
Employment Certification

**Preliminary Questions**

A.5. Is this application being filed with a request to waive the regulatory time period due to an emergency situation, as defined by 20 CFR 655.134? ⓘ

☐ Yes  
☐ No

E.3. Locate the completed job order (Form ETA-790/790A) satisfying the requirements at 20 CFR 653, subpart F, and 20 CFR 655.122 below. \* ⓘ

**Job Order Lookup**

**Save & Quit** **Continue**



- The table shown will have a list of your submitted job orders. Use the radio button to select the job order to filter your list of job orders. You can also use the Search Bar or type in the job order case number. Click “Submit.”

The screenshot shows the 'Preliminary Questions' section of the H-2A application. A modal titled 'Job Order Lookup' is open, prompting the user to locate a completed job order (Form ETA-790/790A) satisfying the requirements at 20 CFR 653, subpart F, and 20 CFR 655.122 below. The modal includes a search bar with a 'Search' button and a 'Reset' link. Below the search bar is a table with columns: Case Number, Employer Name, Job Title, Dates of Need, Submitted Date, and Status. The first row of the table is highlighted, and a radio button is selected next to it. A 'Submit' button is located at the bottom right of the modal. The background shows the 'Preliminary Questions' section with a sidebar on the left containing links to various sections: Preliminary Questions, Nature of H-2A Application, Employer Information, Employer Point of Contact Information, Attorney or Agent Information (if applicable), Job Opportunity and Supporting Documentation, Declaration of Employer and Attorney/Agent, and Remarks.

Case Number	Employer Name	Job Title	Dates of Need	Submitted Date	Status
JO-A-300-19230-0...	Perry	Blueberry Farmer	08/16/2019 - 01/31...	08/18/2019	

- A notification box will appear that says, “Changing field values from your 790A may impact processing of this application.” Click “Acknowledge.”

The screenshot shows the 'Preliminary Questions' section of the H-2A application. A warning modal is open, displaying a blue triangle with an exclamation mark. The text in the modal reads: 'Changing field values from your 790A may impact processing of this application'. Below the text are two buttons: 'Cancel' and 'Acknowledge'. The 'Acknowledge' button is highlighted with a red box. The background shows the 'Preliminary Questions' section with a sidebar on the left containing links to various sections: Preliminary Questions, Nature of H-2A Application, Employer Information, Employer Point of Contact Information, Attorney or Agent Information (if applicable), Job Opportunity and Supporting Documentation, Declaration of Employer and Attorney/Agent, and Remarks.



8. Click “Continue.”

The screenshot shows the 'Preliminary Questions' section of the Form ETA-9142A application. On the left is a vertical navigation menu with steps A through G. Step A, 'Nature of H-2A Application', is currently selected. The main content area contains two questions: A.5, 'Is this application being filed with a request to waive the regulatory time period due to an emergency situation, as defined by 20 CFR 655.134?', with 'No' selected; and E.3, 'Locate the completed job order (Form ETA-790/790A) satisfying the requirements at 20 CFR 653, subpart F, and 20 CFR 655.122 below.', which includes a 'Job Order Lookup' button and a search result for 'JO-A-300-19230-000185'. At the bottom are 'Save & Quit' and 'Continue' buttons, with the 'Continue' button highlighted by a red rectangle.

9. Under “Nature of H-2A Application,” several fields in your 9142A application will be prefilled with their function from the job order that was selected. *Note: You can only link a job order to one 9142A application.* Complete each of the fields within the section.

The screenshot shows the 'Nature of H-2A Application' section of the Form ETA-9142A application. The left navigation menu now shows 'Preliminary Questions' as completed (with a green checkmark) and 'Nature of H-2A Application' as the active step. The main content area features an 'IMPORTANT' instruction block and four questions: A.1, 'Type of Employer Application?', with 'Individual Employer' selected; A.2, 'Is the employer operating as an H-2A Labor Contractor (H-2ALC), as defined by 20 CFR 655.103(b)?', with 'Yes' selected; A.3, 'Nature of Temporary Need', with 'Seasonal' selected; and A.4, 'Are you attaching a statement of temporary need?'. The 'Continue' button from the previous screen is no longer visible.



10. Field A.4 is a conditional field. If you select “Yes,” a grey box (A.4) will appear that requires you to upload a statement of temporary need. Click the blue hyperlink “Browse” to search for a document to upload. Once completed, click “Continue.”

The screenshot shows the 'Nature of H-2A Application' section of the form. On the left is a navigation menu with steps A through G. Step A is currently selected. The main content area contains questions A.2, A.3, A.4, and A.4. A.2 asks if the employer is an H-2A Labor Contractor (H-2ALC). A.3 asks for the nature of the temporary need, with 'Seasonal' selected. A.4 asks if a statement of temporary need is being attached, with 'Yes' selected. Below A.4, a grey box labeled 'A.4. Upload a statement of temporary need.' is highlighted with a red rectangle. This box contains a 'Document Upload' section with a file upload area and a 'Browse' link. At the bottom of the form are 'Save & Quit', 'Back', and 'Continue' buttons.

11. Under “Employer Information,” complete each of the required fields within the section.

The screenshot shows the 'Employer Information' section of the form. The navigation menu on the left now has 'B Employer Information' selected. The main content area contains fields for B.1. Legal Business Name, B.2. Trade Name / Doing Business As (DBA), B.12. Federal Employer Identification Number (FEIN from IRS), B.13. NAICS Code, B.3. Address 1, and B.4. Address 2 (apartment/suite/floor and number). Each field has a corresponding input box. At the bottom right, there is a 'Preparer' field with a dropdown menu.



12. Click "Continue."

The screenshot shows the 'Form ETA-9143A H-2A Application for Temporary Employment Certification'. The left sidebar contains a progress indicator with steps A through G. Step B, 'Employer Information', is currently selected and highlighted. The main content area contains fields for B.8. Country, B.9. City, B.6. State, B.7. Postal Code, B.10. Telephone Number, and B.11. Extension. At the bottom right, there are three buttons: 'Save & Quit', 'Back', and 'Continue' (which is highlighted with a red border).

13. Under "Employer Point of Contact Information," review the information from the linked job order.

The screenshot shows the 'Form ETA-9143A H-2A Application for Temporary Employment Certification'. The left sidebar contains a progress indicator with steps A through G. Step C, 'Employer Point of Contact Information', is currently selected and highlighted. The main content area has a title 'Employer Point of Contact Information' and a note: 'The information contained in this Section must be that of an employee of the employer who is authorized to act on behalf of the employer in labor certification matters. The information in this Section must be different from the agent or attorney information listed in Section D, unless the attorney is an employee of the employer.' Below this are fields for C.1. Contact's Last (family) Name, C.2. First (given) Name, C.3. Middle name(s), C.4. Contact's Job Title, and C.5. Address 1.



14. Once all the required fields have been completed, click “Continue.”

The screenshot shows the 'Employer Point of Contact Information' step of the H-2A application. On the left, a progress bar indicates steps A through G, with step C currently selected. The main area contains the following fields:

- C.9. Postal Code: A text input field.
- C.10. Country: A dropdown menu showing '- Select -'.
- C.11. Province: A text input field.
- C.12. Telephone Number: A text input field with a small flag icon on the left.
- C.13. Extension: A text input field.
- C.14. Business e-mail address: A text input field.

At the bottom, there are three buttons: 'Save & Quit', 'Back', and 'Continue' (which is highlighted with a red border).

15. Under “Attorney or Agent Information,” select the Type of Representation.

The screenshot shows the 'Attorney or Agent Information (if applicable)' step of the H-2A application. On the left, the progress bar shows steps A through G, with step D currently selected. The main area contains the following content:

**Attorney or Agent Information (if applicable)**

D.1. Indicate the type of representation for the employer in the filing of this application. ⓘ

- ☐ Attorney
- ☐ Agent
- ☐ None

At the bottom, there are three buttons: 'Save & Quit', 'Back', and 'Continue'.



16. If Attorney is selected, complete Fields D.1 through D.19.

The screenshot shows the 'Attorney or Agent Information (if applicable)' section of the H-2A application form. On the left, a vertical navigation bar lists steps: Preliminary Questions, Nature of H-2A Application, Employer Information, Employer Point of Contact Information, **D. Attorney or Agent Information (if applicable)**, E. Job Opportunity and Supporting Documentation, F. Declaration of Employer and Attorney/Agent, and G. Preparer. The main content area is titled 'Attorney or Agent Information (if applicable)' and contains the following fields:

- D.1. Indicate the type of representation for the employer in the filing of this application. (Attorney is selected)
- D.2. Attorney or Agent's Last (family) Name \*
- D.3. First (given) Name \*
- D.4. Middle name(s)
- D.5. Address 1 \*
- D.6. Address 2 (apartment/suite/floor and number)

17. If Agent is selected, complete Fields D.1 through D.21. You will need to upload a copy of the current agreement or other documentation demonstrating the agent's authority to represent the employer and a copy of the agent's current Migrant and Seasonal Agricultural Worker Protection Act (MSPA) Certificate of Registration. Click the blue hyperlink "Browse" to search for a document to upload. Click "Continue."

This screenshot shows the same section of the form as the previous one, but with additional fields for document uploads. The navigation bar on the left remains the same. The main content area includes:

- D.20. Upload a copy of the current agreement or other documentation demonstrating the agent's authority to represent the employer. (A document upload box with a 'Drop files here or browse.' link and file type/size restrictions.)
- D.21. Are you attaching a copy of the agent's current Migrant and Seasonal Agricultural Worker Protection Act (MSPA) Certificate of Registration identifying the farm labor contracting activities the agent is authorized to perform? (Yes is selected)
- Another document upload box (highlighted with a red rectangle) for the MSPA Certificate of Registration, also with a 'Drop files here or browse.' link and file type/size restrictions.

At the bottom of the form, there are three buttons: 'Save & Quit', 'Back', and 'Continue' (which is highlighted with a red rectangle).





18. Under “Job Opportunity and Supporting Documentation,” complete the required fields and upload the required documentation. Click the blue hyperlink “Browse” to search for a document to upload.

The screenshot shows the 'Job Opportunity and Supporting Documentation' section of the Form ETA-9142A. On the left is a progress bar with steps: Preliminary Questions, Nature of H-2A Application, Employer Information, Employer Point of Contact Information, Attorney or Agent Information (if applicable), **E. Job Opportunity and Supporting Documentation**, Declaration of Employer and Attorney/Agent, and Preparer. The main content area includes a search bar for 'E.1/E.2. SOC Code and Occupation Title', a question E.5 about Form ETA-790A identification with 'Yes' and 'No' radio buttons, and a document upload section for E.6 with a 'Drop files here or browse' button. File types allowed are .pdf, .png, .jpg and the limit is 30MB.

19. In Field E.7, if “Yes” is selected, upload a copy of the employer’s current MSPA Certificate of Registration.

This screenshot shows the same form section as before, but with Field E.7 selected. E.7 asks if the employer is attaching a copy of the current Migrant and Seasonal Agricultural Worker Protection Act (MSPA) Certificate of Registration. The 'Yes' radio button is selected. Below this is a document upload section for E.7 with a 'Drop files here or browse' button. File types allowed are .pdf, .png, .jpg and the limit is 30MB. Below this is Field E.8, which asks for a surety bond, also with a document upload section. Field E.9 is partially visible at the bottom, asking about housing and transportation.



20. If “No” is selected, an important disclaimer will appear warning that you will receive a Notice of Deficiency (NOD) for the application if you do not upload a copy of your MSPA Certificate of Registration. Select “N/A” if you are not an Attorney or Agent representing the employer.

21. Field E.8 requires you to upload a copy of a surety bond. Field E.9 requires you to identify each fixed-site agricultural business that will provide housing and/or transportation to workers. Once all the fields have been completed, click “Continue.”



22. Under “Declaration of Employer and Attorney/Agent,” read and agree to all the application terms, assurances, and obligations in Appendix A. Click the “Appendix A” hyperlink to read the document. Download, print, and sign the document. Click the blue hyperlink “Browse” to search for the signed Appendix A document to upload. Once completed, click “Continue.”

The screenshot shows the 'Declaration of Employer and Attorney/Agent' section of the Form ETA-9142A application. On the left is a vertical progress bar with steps: Preliminary Questions, Nature of H-2A Application, Employer Information, Employer Point of Contact Information, Attorney or Agent Information (if applicable), Job Opportunity and Supporting Documentation, and Declaration of Employer and Attorney/Agent (highlighted with a blue circle and letter F). The main content area has a title 'Declaration of Employer and Attorney/Agent' and a close button (X). Below the title is a text box stating: 'In accordance with Federal regulations, the employer(s) must attest to abide by certain terms, assurances, and obligations as a condition for receiving a temporary labor certification from the U.S. Department of Labor. Applications that fail to attach Appendix A will not be certified by the Department.' Below this is a red-bordered box containing the text: 'F.1. Read and agree to all the application terms, assurances, and obligations contained in [Appendix A](#) and attach a signed and dated copy with this application. \* ?'. Underneath is a 'Document Upload' section with a text box that says 'Drop files here or [browse](#).' and smaller text: 'File types allowed: pdf, png, jpg' and 'File size limit: 30MB'. At the bottom are three buttons: 'Save & Quit', 'Back', and 'Continue' (highlighted with a red border).

23. Under “Preparer,” complete this section if the preparer of this application is a person other than the one identified in either Section C (employer point of contact) or Section D (attorney or agent) of this application.

The screenshot shows the 'Preparer' section of the Form ETA-9142A application. On the left is a vertical progress bar with steps: Preliminary Questions, Nature of H-2A Application, Employer Information, Employer Point of Contact Information, Attorney or Agent Information (if applicable), Job Opportunity and Supporting Documentation, Declaration of Employer and Attorney/Agent, and Preparer (highlighted with a blue circle and letter G). The main content area has a title 'Preparer' and a close button (X). Below the title is a text box stating: 'Complete this section if the preparer of this application is a person other than the one identified in either Section C (employer point of contact) or D (attorney or agent) of this application.' Below this are six text input fields, each with a label and a question mark icon: 'G.1. Last (family) Name', 'G.2. First (given) Name', 'G.3. Middle Initial', 'G.4. Law Firm/Business FEIN', 'G.5. Law Firm/Business Name', and 'G.6. Business Email Address'.



24. Click “Continue.”

25. Under “Application Documents,” review the documents you have provided while filling out the 9142A form. To add additional documents, click “+ Add Document(s).” Click “Continue.”

Document Name	Document Type	Actions
Test document.docx	Work Contracts Complete	...
Test document.docx	Surety Bond Complete	...
Test document.docx	Appendix A	...



26. Under “Review & Submit,” validate the summary of information. If the form is incomplete or contains submission errors, the list of errors will appear at the top of the Review & Submit Section. Use the stepper to navigate back to any section if changes are necessary.

The screenshot shows the 'Review & Submit' section of the FLAG.DOL.GOV application. On the left is a vertical stepper with eight steps: 'Nature of H-2A Application' (marked with a red warning triangle), 'Employer Information', 'Employer Point of Contact Information', 'Attorney or Agent Information (if applicable)', 'Job Opportunity and Supporting Documentation', 'Declaration of Employer and Attorney/Agent', 'Preparer', and 'Application Documents'. The 'Review & Submit' step is highlighted with a blue icon. The main content area is titled 'Review & Submit' and includes a close button (X) in the top right. Below the title, there is an 'Incomplete:' section with a yellow bar. A red box highlights the 'Submission Errors:' section, which contains one error: 'A: Nature of H-2A Application' with the message 'There is 1 error on this page' and a list item 'Field A.4. This field is required.' Below the errors is a 'Summary:' section. The 'Preliminary Questions' section shows 'Is this application being filed with a request to waive the regulatory time period due to an emergency situation, as defined by 20 CFR 655.134?:' with the answer 'NO'. The 'A: Nature of H-2A Application' section shows 'Type of Employer Application?:' with the answer 'individual'. The 'Is the employer operating as an H-2A Labor Contractor' section shows the answer 'YES'.

27. Once all the errors have been addressed, carefully review the information, and click “Submit.”

The screenshot shows the 'Review & Submit' section of the FLAG.DOL.GOV application, now with all errors resolved. The stepper on the left shows 'Nature of H-2A Application' as completed (green checkmark). The main content area shows the 'Field: E.8:' section with the value 'e8\_is\_surety\_bond\_complete'. Below this is the 'SOC Code and Occupation Title:' section with the value '45-2092.00'. The 'SOC Code and Occupation Title:' section is repeated with the value 'Farmworkers and Laborers, Crop, Nursery, and Greenhouse'. The 'F: Declaration of Employer and Attorney/Agent' section shows the text 'Read and agree to all the application terms, assurances, and obligations contained in Appendix A and attach a signed and dated copy with this application.:', followed by the value 'f1\_is\_appendix\_a\_complete'. Below this is the 'G: Preparer' section and the 'Application Documents' section. At the bottom, there is a 'Field: undefined:' section. At the bottom right, there are three buttons: 'Save & Quit', 'Back', and 'Submit' (highlighted with a red box).



28. Once submitted, users will be redirected to a “Success page” that confirms the submission of the H-2A Temporary Employment Certification (ETA-9142A). *Note: The newly-submitted case will retain its temporary/initiated case number until it is assigned a permanent case number, which can be viewed in the confirmation email.*

