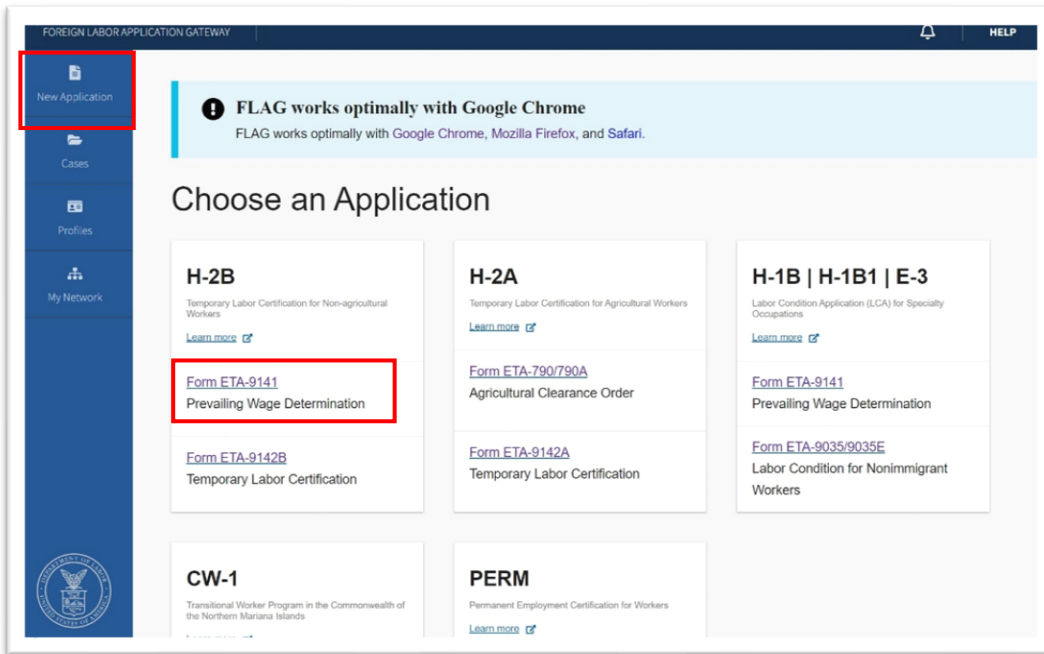




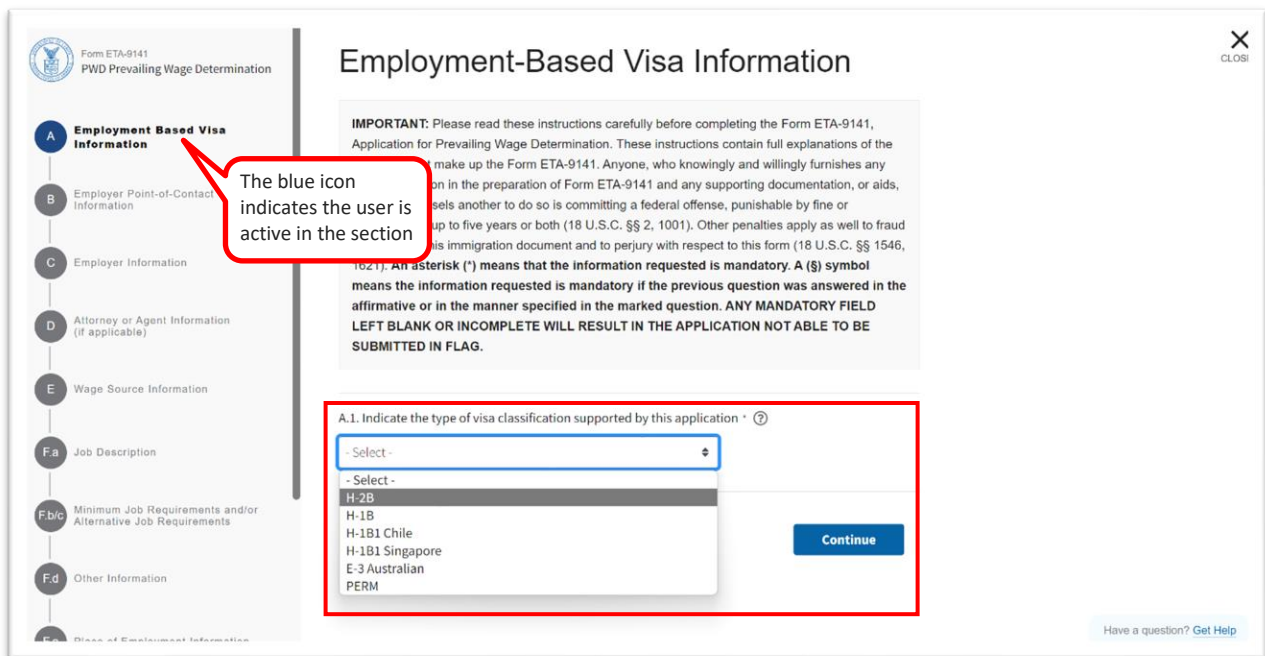
\*FLAG has been optimized to work with Google Chrome, Safari, and Mozilla Firefox.

### HOW TO CREATE & SUBMIT AN ETA-9141 IN FLAG.DOL.GOV

1. Ensure that you have created an account using [Login.gov](http://login.gov). Please use your Login.gov credentials to access <http://flag.dol.gov>.
2. Once logged in, the “New Application” tab will automatically launch. The “New Application” tab is used to begin the application process. Click “Create New” to begin your ETA-9141 application. This can be used for an H-2B, H-1B, or PERM Prevailing Wage application.



3. Review “Employment-Based Visa Information.” All required fields within the application are marked with an (\*). The status of each section on the stepper will indicate completion. Scroll down and select the application type from the dropdown menu. Click “Continue.”





4. Enter “Employer Point-Of-Contact” information into the required fields and validate. Click “Continue.”

Form ETA-9141  
PWD Prevailing Wage Determination

Employment Based Visa Information

**B Employer Point-of-Contact Information**

C Employer Information

D Attorney or Agent Information (if applicable)

E Wage Source Information

F.a Job Description

F.b/c Minimum Job Requirements and/or Alternative Job Requirements

F.d Other Information

F.e Place of Employment Information

### Employer Point-of-Contact Information

**Important note:** The information contained in this section is for an employee authorized to act on behalf of the employer in labor certification or labor condition application matters. The information in this section must be different from the attorney or agent information listed in Section D, except when an attorney listed in Section D is an employee of the employer.

**Name & Title**

B.1. Contact's last (family) name · ?

B.2. First (given) name · ?

B.3. Middle name(s) (if applicable) § ?

B.4. Contact's Job Title · ?

**Address**

Have a question? [Get Help](#)

5. Enter “Employer Information” into the required fields. Click “Continue.”

Form ETA-9141  
PWD Prevailing Wage Determination

Employment Based Visa Information

Employer Point-of-Contact Information

**C Employer Information**

D Attorney or Agent Information (if applicable)

E Wage Source Information

F.a Job Description

F.b/c Minimum Job Requirements and/or Alternative Job Requirements

F.d Other Information

F.e Place of Employment Information

### Employer Information

C.1. Legal business name · ?

C.2. Trade name/Doing Business As (DBA), if applicable § ?

C.3. Address 1 · ?

C.4. Address 2 ?

C.8. Country · ?

C.5. City · ?

C.6. State § ?

C.7. Postal Code ?

Have a question? [Get Help](#)



6. If applicable, enter “Attorney or Agent” information. Click “Continue.”

Form ETA-9141  
PWD Prevailing Wage Determination

Employment Based Visa Information  
Employer Point-of-Contact Information  
Employer Information  
**D Attorney or Agent Information (if applicable)**  
E Wage Source Information  
F.a Job Description  
F.b/c Minimum Job Requirements and/or Alternative Job Requirements  
F.d Other Information  
F.e Place of Employment Information

### Attorney or Agent Information (if applicable)

The attorney/agent information in this Section, specifically the name, telephone number, and email address, must be different from the employer’s point of contact information in Section B, except when an attorney listed in this Section is an employee of the employer.

D.1. Indicate the type of representation for the employer in the filing of this application \* If D.1 is “Attorney” or “Agent” the remainder of this section is required. ?

Attorney  
 Agent  
 None

Save & Quit Back Continue

Have a question? [Get Help](#)

7. Enter “Wage Source Information” into the required fields. Depending on the wage source chosen, you may need to upload proper documentation. Click “Continue.”

Form ETA-9141  
PWD Prevailing Wage Determination

Employment Based Visa Information  
Employer Point-of-Contact Information  
Employer Information  
Attorney or Agent Information (if applicable)  
**E Wage Source Information**  
F.a Job Description  
F.b/c Minimum Job Requirements and/or Alternative Job Requirements  
F.d Other Information  
F.e Place of Employment Information

### Wage Source Information

E.1. Is the employer covered by ACWIA, as described in 20 CFR 656.40(e)(1)? \* (Not applicable for H-2B) ?

Yes  
 No  
 N/A

E.2. Is the position covered by a Professional Sports League Rules or Regulations? § ?

Yes  
 No  
 N/A

E.3. Is the position covered by a Collective Bargaining Agreement (CBA)? § ?

Yes  
 No  
 N/A

E.4. Is the employer requesting a prevailing wage based on the Davis-Bacon Act (DBA) or McNamara Service Contract Act (SCA) (Not applicable for H-2B)? \* ?

Yes  
 No

E.5. Is the employer requesting consideration of a survey as a wage source in determining the prevailing wage? \* ?

Yes

Have a question? [Get Help](#)



8. Enter "Job Description" details into the required fields. Click "Continue."

9. Enter "Minimum Job Requirements" into the required fields. If there is a minimum degree required, enter the major or field of study when prompted. If there is a secondary degree required, enter the major or field of study when prompted. Click "Continue."



10. Enter “Other Information” into the required fields. Click “Continue.”

The screenshot shows the 'Other Information' step of a multi-step application process. On the left is a vertical navigation menu with steps: Employer Information, Attorney or Agent Information (if applicable), Wage Source Information, Job Description, Minimum Job Requirements and/or Alternative Job Requirements, **F.d. Other Information** (highlighted), F.e. Place of Employment Information, APX A Additional Worksites, Application Documents, and Review & Submit. The main content area is titled 'Other Information' and contains the following fields:

- F.d.1. Suggested SOC (O\*NET/OEWS) code \* ⓘ: A search input field with the placeholder 'Type search term here'.
- F.d.2. Job title of the official the employee will report to for this job opportunity (if applicable) § ⓘ: An empty text input field.
- F.d.3. Will travel be required in order to perform the job duties? \* ⓘ: Radio buttons for 'Yes' and 'No'.
- F.d.3.a. If "Yes," provide geographic location and frequency of the travel. §: A large text area with a '0 / 2000 character limit' indicator.

At the bottom of the form are buttons for 'Save & Quit', 'Back', and 'Continue'. A 'Have a question? Get Help' link is located in the bottom right corner.

11. Enter “Place of Employment” information into required fields. Indicate whether there will be multiple worksites. Click “Continue.”

The screenshot shows the 'Place of Employment Information' step of the application process. The left navigation menu is identical to the previous screenshot, but 'F.e. Place of Employment Information' is now highlighted. The main content area is titled 'Place of Employment Information' and includes an explanatory text box:

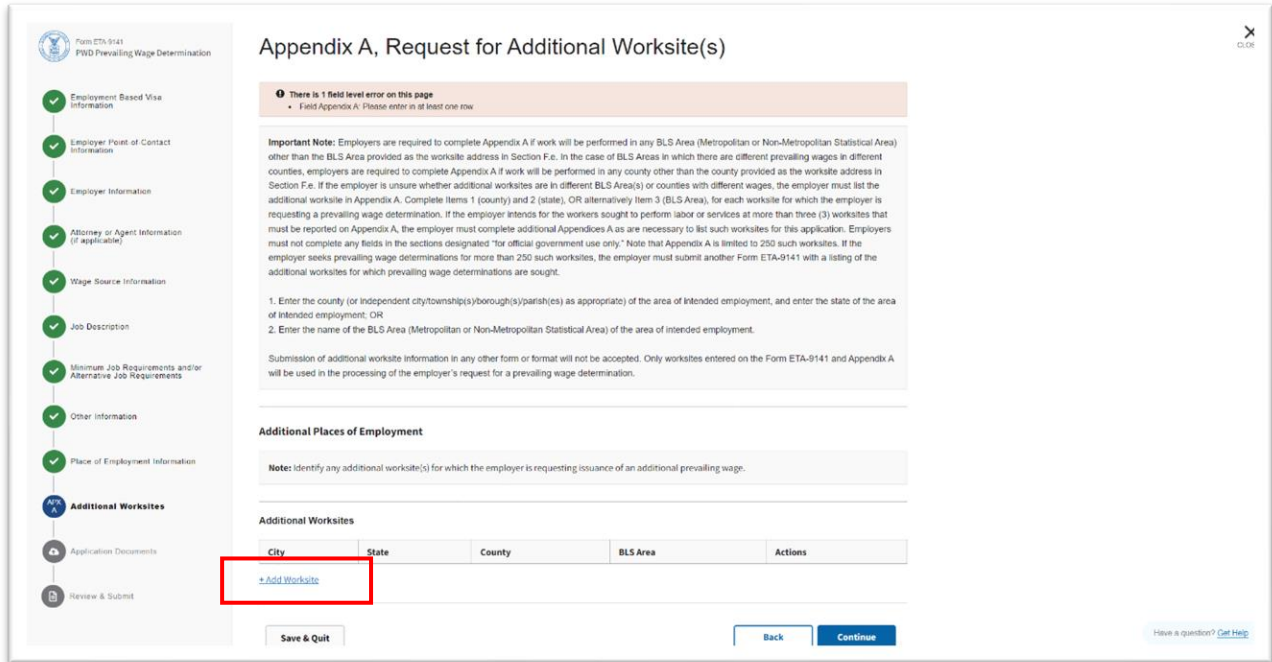
It is important for the employer to define the area of intended employment with as much geographic specificity as possible. This information is used for purposes of reviewing and verifying regulatory compliance with advertising, positive recruitment requirements, and prevailing wage determinations. Note: A prevailing wage determination can only be made for worksites that are identified with enough specificity to determine the applicable Bureau of Labor Statistics (BLS) Area and/or county.

The form contains the following fields:

- F.e.1. Worksite address 1 \* ⓘ: An empty text input field.
- F.e.2. Address 2 ⓘ: An empty text input field.
- F.e.3. City \* ⓘ: An empty text input field.
- F.e.4. State \* ⓘ: A dropdown menu with '- Select' selected.
- F.e.5. County \* ⓘ: A search input field with the placeholder 'Type search term here'.

Buttons for 'Save & Quit', 'Back', and 'Continue' are at the bottom. A 'Have a question? Get Help' link is in the bottom right corner.

12. If “Yes” was selected for F.e.7, the user will be prompted to add “Additional Worksites.” To add an additional worksite, click “Add Worksite.”



Form ETA-9141  
PWD Prevailing Wage Determination

- Employment Based Visa Information
- Employer Point of Contact Information
- Employer Information
- Attorney or Agent Information (if applicable)
- Wage Source Information
- Job Description
- Minimum Job Requirements and/or Alternative Job Requirements
- Other Information
- Place of Employment Information
- Additional Worksites**
- Application Documents
- Review & Submit

### Appendix A, Request for Additional Worksite(s)

**There is 1 field level error on this page**  
Field Appendix A: Please enter in at least one row.

**Important Note:** Employers are required to complete Appendix A if work will be performed in any BLS Area (Metropolitan or Non-Metropolitan Statistical Area) other than the BLS Area provided as the worksite address in Section F.e. In the case of BLS Areas in which there are different prevailing wages in different counties, employers are required to complete Appendix A if work will be performed in any county other than the county provided as the worksite address in Section F.e. If the employer is unsure whether additional worksites are in different BLS Area(s) or counties with different wages, the employer must list the additional worksite in Appendix A. Complete Items 1 (county) and 2 (state), OR alternatively Item 3 (BLS Area), for each worksite for which the employer is requesting a prevailing wage determination. If the employer intends for the workers sought to perform labor or services at more than three (3) worksites that must be reported on Appendix A, the employer must complete additional Appendices A as are necessary to list such worksites for this application. Employers must not complete any fields in the sections designated “for official government use only.” Note that Appendix A is limited to 250 such worksites. If the employer seeks prevailing wage determinations for more than 250 such worksites, the employer must submit another Form ETA-9141 with a listing of the additional worksites for which prevailing wage determinations are sought.

- Enter the county (or independent city/township(s)/borough(s)/parish(es) as appropriate) of the area of intended employment, and enter the state of the area of intended employment. OR
- Enter the name of the BLS Area (Metropolitan or Non-Metropolitan Statistical Area) of the area of intended employment.

Submission of additional worksite information in any other form or format will not be accepted. Only worksites entered on the Form ETA-9141 and Appendix A will be used in the processing of the employer’s request for a prevailing wage determination.

**Additional Places of Employment**

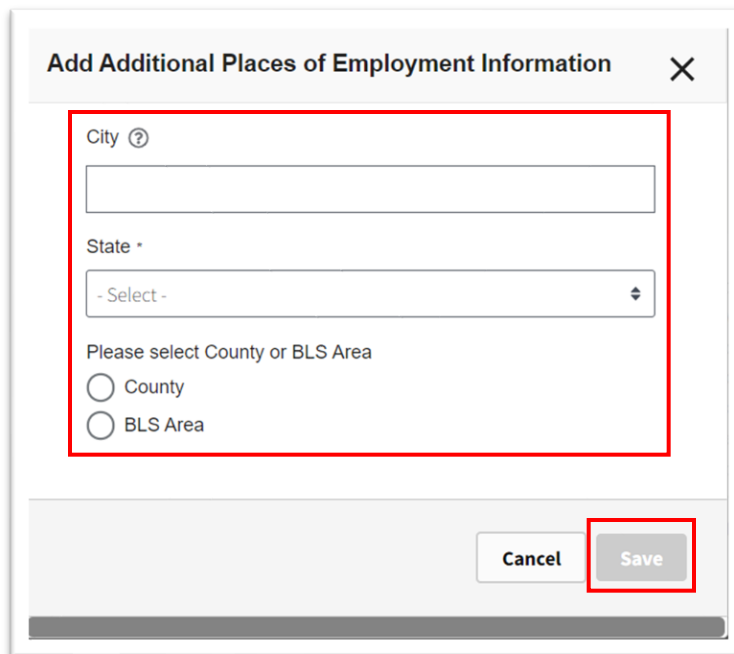
Note: Identify any additional worksite(s) for which the employer is requesting issuance of an additional prevailing wage.

**Additional Worksites**

City	State	County	BLS Area	Actions
+ Add Worksite				

Save & Quit      Back      Continue      Have a question? [Get Help](#)

13. Enter additional worksite information, click “Save.”



### Add Additional Places of Employment Information

City ?

State \*

- Select -

Please select County or BLS Area

County

BLS Area

Cancel      Save



14. Review details of the additional worksites, to make changes or delete, click the “Edit” button beneath “Actions.” To add more worksites, click “Add Worksite” and repeat the process above. Click “Continue.”

1. Enter the county (or independent city/township(s)/borough(s)/parish(es) as appropriate) of the area of intended employment, and enter the state of the area of intended employment; OR  
2. Enter the name of the BLS Area (Metropolitan or Non-Metropolitan Statistical Area) of the area of intended employment.

Submission of additional worksite information in any other form or format will not be accepted. Only worksites entered on the Form ETA-9141 and Appendix A will be used in the processing of the employer’s request for a prevailing wage determination.

**Additional Places of Employment**

**Note:** Identify any additional worksite(s) for which the employer is requesting issuance of an additional prevailing wage.

**1 Additional Worksites**

City	State	County	BLS Area	Actions
Reston	VIRGINIA	FAIRFAX	Washington-Arlington-Alexandria, DC-VA-MD-WV	<a href="#">Edit</a>

[+ Add Worksite](#)

[Save & Quit](#) [Back](#) [Continue](#)

Have a question? [Get Help](#)

15. Ensure all additional documents have been uploaded. If more documents are needed, click “Add Document.” Once complete, click “Continue.”

**Application Documents**

Below, you will find a summary of the documents that you have uploaded to this application throughout the form. You may also add and categorize additional supplemental documents below.

**0 Uploaded Documents**

Filename	Category	Actions
<p>You have no documents. Additional documents will appear here.</p>		

[+ Add Document\(s\)](#)

[Save & Quit](#) [Back](#) [Continue](#)

Have a question? [Get Help](#)



16. Validate the information in the section “Review & Submit”. Use the stepper to navigate back to any section if changes are necessary.

The screenshot shows the 'Review & Submit' section of the Form ETA-9141 application process. On the left is a vertical navigation menu with 13 items, each with a green checkmark, indicating they have been reviewed. The 'Review & Submit' item at the bottom is highlighted with a blue icon. The main content area is titled 'Review & Submit' and includes a dropdown menu to 'Select what form/section you would like to view:'. Below this, it shows the application details: '1205-0508', 'Expiration Date: 11/30/2024', and 'Application for Prevailing Wage Determination Form ETA-9141 U.S. Department of Labor'. An important notice is displayed, followed by a list of sections to review, each with a right-pointing arrow. The first six items (A through F) are enclosed in a red rectangular box. At the bottom right, there is a 'Have a question? Get Help' link.

17. Once validated, click “Submit” to submit your ETA-9141.

This screenshot shows the 'Review & Submit' section after the review list has been expanded. The left navigation menu remains the same. The main content area now displays a list of 11 sections, each with a right-pointing arrow. The sections are: A: Employment Based Visa Information, B: Employer Point-of-Contact Information, C: Employer Information, D: Attorney or Agent Information (if applicable), E: Wage Source Information, F.a: Job Description, F.b/c: Minimum Job Requirements and/or Alternative Job Requirements, F.d: Other Information, F.e: Place of Employment Information, and APX A: Additional Worksites. At the bottom of the main content area, there are two buttons: 'Save & Quit' and 'Submit'. The 'Submit' button is highlighted with a red rectangular box. A 'Have a question? Get Help' link is also present at the bottom right.